

Young Adult Intentional Community Program in the Diocese of Southern Ohio Seeks to Hire a Community Facilitator

TITLE: Community Facilitator

REPORTS TO: Missioner for Praxis Communities

JOB PURPOSE: To provide ongoing leadership for a young adult intentional community program in Cincinnati, Ohio; to carry forward the vision and mission of the community in partnership with the Advisory Team, the Bishop, the Missioner for Praxis Communities, parish partners, and program participants.

DUTIES AND RESPONSIBILITIES:

Spiritual Formation

- Facilitate formation activities
 - Course instruction/design
 - Outside experiences
 - Readings and reflection
- Oversee the spiritual development of the Participants, which may include facilitating the following:
 - prayer practices
 - small groups
 - theological reflection and teaching
 - one-on-one meetings
 - conflict resolution
 - community organizing and anti-oppression trainings
 - self care disciplines
 - discernment activities
- Help integrate participant's fellowship experiences with spiritual life and formation

Foster Community

- Help the intentional community develop a common rule of life, prayer practices, and community norms including shared meals and regular gatherings
- Plan monthly workshops, trainings, or volunteer experiences
- Plan seasonal retreats – 3-4 times per year
- Build and maintain relationships among community members
- Teach and model conflict resolution

Supervise Fellowships

- Manage fellowship/site interview and selection process
- Advise participants in their mission or ministry placements, conducting site visits and reflection with the placement leadership as necessary
- Perform fellowship performance reviews and checks in with ministry site supervisors for assessment. Facilitate conflict resolution as needed and provide guidance to fellows.
- Seek new fellowship sites, request and track payments from sites as needed

Marketing and Fundraising

- Responsible for marketing and recruitment for the program, including updating the website
- Organize member selection process with help of the Advisory Team
- Serve as a liaison to community and church partners and seek ways for them to engage in formation process through volunteering, formation or other activities
- Represent the program in the diocese, including speaking at parishes and diocesan events
- With the Advisory Board, develop fundraising initiatives and other ways of generating income
- Develop the program and possibly develop other sites/community houses in the future

Administration

- Oversee care of the house and meal planning and prayer practices with the participants
- Track program budget, revenue and expenses in Quickbooks
- Work with Diocesan finance department to oversee financial procedures
- Oversee common purse for groceries, payment of utility bills, and rent

Diocesan & Praxis Communities Responsibilities

- Attend monthly Diocesan staff meetings
- Meet regularly with Praxis Communities Missioners and members
- Serve as an administrator and contributor to the www.praxiscommunities.org website through sharing photos, blogging, and events
- Participate in the development of fresh expressions experiments and Praxis Communities gatherings as time allows
- Other duties as assigned

QUALIFICATIONS AND SKILLS:

- A strong desire to shape the spiritual and programmatic direction of the community
- Creative problem solver with entrepreneurial spirit
- Collaborative leadership and supervision skills
- Commitment to the Christ and the Church, emotionally and spiritually healthy communities, and social justice
- A person of prayer with a strong spiritual life, and an ability to think theologically
- Reliable and able to work independently as well as in a team
- Computer/internet experience and willingness to utilize technology, some accounting and budgeting experience
- Strong networking and partnership skills
- Public speaking and event planning and facilitation skills
- Familiarity with The Episcopal Church

EDUCATION AND EXPERIENCE:

- At least 5 years professional experience. Minimum Bachelors Degree; Masters preferred
- Experience working with young adults in the context of faith development
- Experience in community organizing and ecumenical collaboration
- Must have program and project management experience, nonprofit management experience preferred

- Must have worked with volunteers or have significant volunteer experience; volunteer recruitment and management experience preferred
- Experience in managing conflict
- Experience working in multi-cultural communities and with a wide variety of people

Fellows living in the Community:

- Commit to 10 months or longer (September – June) living in an intentional Christian community setting. Community facilitator does not live in the house with the members.
- Spend 10-30 hours per week working on a ministry or mission project, to be determined by Participant and Community Facilitator, in consultation with our mission partners.
- Spend 10 hours per week actively participating in the life of the community, including meals, prayers, formation, discernment and other community development activities.
- Are provided with a place to live, food, a stipend, health insurance, travel stipend, and are expected to follow the community rule.

There are also additional members of the community who participate in formation and live and work elsewhere. We have called these our Community Apprentices.

Mission/Vision

Intentional Community - Spiritual Formation – Collaboration – Discernment

We are a Christ-centered intentional community for people discerning their life’s purpose.

We are a home that fosters inspiration, truth, and healing for both our members and the wider community.

We are varied in our spiritual practices and life experiences. We were born out of the Diocese of Southern Ohio (Episcopal).

We collaborate with churches, non-profit organizations, businesses, and schools in serving our community. Our service takes many forms including fellowships and volunteerism.

We use an action-reflection model as well as other tools for formation and spiritual discernment in order to develop awareness, understand our experiences, and create transformation that starts from within.

We do this by eating, living, and working together - **communion**.

We do this by mediating conflict, both internal and external- **peace**.

We do this by listening to each other and to God – **prayer**.

We do this by loving our neighbor as ourselves – **love**.

For more information about the program visit <http://praxiscommunities.org/topic/communities/floral> . Please send resume and cover letter to freshexpressions@diosohio.org to the Rev. Jane Gerdson.